



REPORT CARD AND TRANSCRIPT INFORMATION

FACTS SIS



Lutheran High School, La Verne
FACTS SIS Course Level Information

Preface:

The information contained in this document is for the staff of Lutheran High School to accurately assess and adjust any information that is incorrect or inconsistent with what is recorded on the transcript or report cards in FACTS SIS. All classes listed in this document are based upon the revision date and courses available for the given school year. Please refer to the *Lutheran High School Curriculum Handbook 2019-2020* for further details about course requirements and descriptions.

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Grading Scale acronyms:

GPA – Grade Point Average

UGPA – Unweighted Grade Point Average

Cum GPA – Cumulative Grade Point Average

Pass? – Is the grade considered passing?

Calc? – Should the grade be calculated on the Transcript/Report Card?



Reading the Report Card

Here is how a Report Card is broken down. Under each Semester are two quarters (Listed as 1 and 2). After the two quarters is the semester exam and semester grade. All grades will be reported as a Letter Grade. Exams will be listed as percentages.

Letter Grade	%
A	100 - 90
B	89 - 80
C	79 - 70
D	69 - 60
F	59 - 0

Lutheran

Grade: 10 2018-20

Class	Semester 1					3
	1	2	Exm	Grd		
Freshman Academic Lab Mrs. Heinemann	A	A		A	A	A
Algebra 1 Mrs. Heinemann	B	B	77	B	A	C
Late work a problem, Low test scores						
Biology Miss Olmos	B	B	91	B	B	B
Has a positive attitude, Enjoy having i						
Choir Mr. Held	A	A	95	A	A	A
Enjoy having in class, Has a positive :						

Quarter Example

Lutheran

Grade: 10 2018-

Class	Semester 1					3
	1	2	Exm	Grd		
Freshman Academic Lab Mrs. Heinemann	A	A		A	A	A
Algebra 1 Mrs. Heinemann	B	B	77	B	A	C
Late work a problem, Low test sco						
Biology Miss Olmos	B	B	91	B	B	B
Has a positive attitude, Enjoy havi						
Choir Mr. Held	A	A	95	A	A	A
Enjoy having in class, Has a positive :						

Semester Example



Reading the Transcript

Here is how the Transcript is broken down. Each section is separated by Semester. Both Semesters make one academic year. To the far left, you can see the Grade level in which each semester and year the class was taken.

Academic Achie

Full Legal Name [REDACTED] Sch
 SSN [REDACTED] Ethnicity [REDACTED] Sch
 DOB [REDACTED] Sex Male [REDACTED] Sch
 Parent or Guardian [REDACTED] Date
 Address [REDACTED]
 Phone [REDACTED] Grad

Grd	Year	Course	S1	S2	CRD
Lutheran High School					
09	2016-2017	Algebra 1	A		5.00
09	2016-2017	Art 1		A	5.00
09	2016-2017	English 100		B	5.00
09	2016-2017	Geography		A	5.00
09	2016-2017	Instrumental Music-Band		A	5.00
09	2016-2017	Intro to Coding		B	5.00
09	2016-2017	Old Testament		A	5.00
09	2016-2017	Spanish 1		B	5.00
Semester GPA : 3.6250					
Lutheran High School					
09	2016-2017	Algebra 1		A	5.00
09	2016-2017	Art 1		A	5.00
09	2016-2017	English 100		A	5.00
09	2016-2017	Geography		A	5.00
09	2016-2017	Instrumental Music-Band		A	5.00
09	2016-2017	Intro to Coding		A	5.00
09	2016-2017	Old Testament		B	5.00
09	2016-2017	PE/Wrestling	SP	CR	5.00
09	2016-2017	Spanish 1		B	5.00
Semester GPA : 3.7500					
Lutheran High School					
10	2017-2018	Biology		A	5.00

Some courses like Honors (H) classes will be designated both in the course title and the left of the grade received for the class.

Lutheran High School					
11	2018-2019	Algebra 2			B 5.00
11	2018-2019	American Literature			A 5.00
11	2018-2019	AP Art History	AP		A 5.00
11	2018-2019	Choir			A 5.00
11	2018-2019	Spanish 3			A 5.00
11	2018-2019	Honors Chemistry	H		B 5.00
11	2018-2019	Senior Problem Solv			A 5.00
11	2018-2019	Spanish 3			B 5.00
11	2018-2019	United States History			B 5.00
Semester GPA : 3.7778					

Advanced Placement (AP) classes will be have an "AP" next to their course title and to the left of the grade received for the class.

Lutheran High School					
11	2018-2019	Algebra 2			B 5.00
11	2018-2019	American Literature			A 5.00
11	2018-2019	AP Art History	AP		A 5.00
11	2018-2019	Choir			A 5.00
11	2018-2019	Doctrine			B 5.00
11	2018-2019	Honors Chemistry	H		B 5.00
11	2018-2019	Junior Academic Lab			A 5.00
11	2018-2019	Spanish 3			B 5.00



For Special (SP) courses, they will be marked “SP” for and only receive a grade of Credit (CR). (See: Page 10)

Lutheran High School			
09	2016-2017	Algebra 1	A 5.00
09	2016-2017	Art 1	A 5.00
09	2016-2017	English 100	A 5.00
09	2016-2017	Geography	A 5.00
09	2016-2017	Instrumental Music-Band	A 5.00
09	2016-2017	Intro to Coding	A 5.00
09	2016-2017	PE/Wrestling	SP CR 5.00
09	2016-2017	Spanish I	B 3.00
Semester GPA : 3.7500			

How to Calculate GPA

Lutheran High School uses the Simple GPA scale for all Report Cards and Transcripts. This scale is the most basic form for GPA Calculations. The scale is as follows:

Grade	GPA
A	4.0
B	3.0
C	2.0
D	1.0
F	0.0

This form will be used with most classes. However, for Advanced Placement or Honors level courses, they will use the Weighted GPA scale:

Grade	GPA
A	5.0
B	4.0
C	3.0
D	2.0
F	0.0

As you can see, the scale starts with A=5. All Advanced Placement and Honors courses have a higher GPA score. To calculate the unweighted GPA or UGPA scores, use the Simple GPA scale in place of the Weighted GPA scale for Honors and Advanced Placement courses.



Calculating on the Report Card

Grade: 10			
Class	Semester		
	1	2	E
Freshman Academic Lab Mrs. Heinemann	A	A	
Algebra 1 Mrs. Heinemann	B	B	7
Biology Miss Olmos	B	B	9

Calculating the Quarter GPA:

Using the example to the left, select the Quarter column you would like to calculate. Assign numbers appropriate to the letters as described above for each class. Add up all the numbers and divide by number of classes calculated. Some classes may not be calculated in the final GPA. Classes with CR grades, for example are NOT calculated.

Grade: 10		2018-2				
Class	Semester 1					
	1	2	Exm	Grd	3	
Freshman Academic Lab Mrs. Heinemann	A	A		A	A	
Algebra 1 Mrs. Heinemann	B	B	77	B	A	
Biology Miss Olmos	B	B	91	B	B	
Choir	A	A	95	A	A	

Calculating the Semester GPA:

Select the Semester column you would like to calculate. Assign numbers appropriate to the letters as described above for each class. Add up all the numbers and divide by number of classes calculated. Some classes may not be calculated in the final GPA. Some classes may not be calculated in the final GPA. Classes with CR grades, for example are NOT calculated.

2018-2019 - Q4									
	Semester 1				Semester 2				Final
	1	2	Exm	Grd	3	4	Exm	Grd	Gr
a	A	A		A	A	A		A	
b	B	B	77	B	A	C	90	B	
	Late work a problem				Low test scores a problem				Working hard
	B	B	91	B	B	B	60	C	
	Has a positive attitude, Enjoy having in class								
	A	A	95	A	A	A	99	A	
	Enjoy having in class, Has a positive attitude, Working hard, I								
	B	B	87	B	A	B	100	A	

Calculating the Year GPA:

Select both semester columns and NOT the quarter columns. Assign numbers appropriate to the letters as described above for each class. Add up ALL the numbers and divide by number of classes calculated. Some classes may not be calculated in the final GPA. Some classes may not be calculated in the final GPA. Classes with CR grades, for example are NOT calculated.



Calculating on the Transcript

The grades are added together then divided by the number of classes calculated. Whether you are calculating a Semester or multiple years, the process is still the same.

Semester GPA's are already displayed under each semester grouping.

Academic Achievement											
Full Legal Name		[REDACTED]						Sch			
SSN		[REDACTED]						Sch			
DOB		Sex		Male						Sch	
Parent or Guardian		[REDACTED]						Dat			
Address		[REDACTED]						Gra			
Phone		[REDACTED]						Gra			
Grd	Year	Course		S1	S2	CRD					
		Lutheran High School									
09	2016-2017	Algebra 1		A		5.00					
09	2016-2017	Art 1		A		5.00					
09	2016-2017	English 100		B		5.00					
09	2016-2017	Geography		A		5.00					
09	2016-2017	Instrumental Music-Band		A		5.00					
09	2016-2017	Intro to Coding		B		5.00					
09	2016-2017	Old Testament		A		5.00					
09	2016-2017	Spanish 1		B		5.00					
		Semester GPA : 3.6250									
		Lutheran High School									
09	2016-2017	Algebra 1				A		5.00			

At the bottom is the overall Academic Standing. This is where your student currently stands both in rank and GPA. The rank position is out of their grade level and is determined by the Weighted GPA.

ACADEMIC STANDING										
RANK DATE	RANK	OUT OF	AVG	CUM GPA	WT					
07/26/2019	9	19	89.90	3.66	250.00					
NUMBER OF CREDITS EARNED BY DEPARTMENT										
Language	Mathemat	Physical	Practical	Science	Social S	Theology	Visual	Visual &		
30.00	30.00	10.00	25.00	20.00	30.00	30.00	30.00	15.00		



Standard (STD)

Classes marked Standard or “STD” include all non-honors, non-AP courses with a standard A-F grading scale. The Standard grading scale is as follows:

Letter				
Grade	GPA	UGPA	Pass?	Calc?
A	4.00	4.00	Yes	Yes
B	3.00	3.00	Yes	Yes
C	2.00	2.00	Yes	Yes
D	1.00	1.00	Yes	Yes
I*	0.00	0.00	No	No
F	0.00	0.00	No	Yes

Number				
Grade	GPA	UGPA	Pass?	Calc?
90	4.00	4.00	Yes	Yes
80	3.00	3.00	Yes	Yes
70	2.00	2.00	Yes	Yes
60	1.00	1.00	Yes	Yes
0	0.00	0.00	No	Yes

*I = Incomplete

Classes marked Standard include:

ADV DRAM – Advanced Drama
 ADV MATH – Advanced Math
 ADV MUS – Advanced Music
 ALG 1 – Algebra 1
 ALG 2 – Algebra 2
 AM LIT – American Literature
 ANAT PHYS – Anatomy & Physiology
 ART 1 – Art 1
 ART 2 – Art 2
 ART 3 – Art 3
 ASL – American Sign Language
 BIO – Biology
 BRIT LIT – British Literature
 CHEM – Chemistry
 CHOIR – Choir
 COMP PRG – Computer Programming
 CRE WRIT – Creative Writing
 DRAMA – Drama
 ECON – Economics
 ENG 100 – English 100
 FRS ACA LAB – Freshman Academic Lab
 GEOG – Geography
 GEOM – Geometry
 GOV – Government
 IND ARTS – Industrious Arts
 INS MUS – Instrumental Music

INT ROB – Introduction to Robotics
 JUN ACA LAB – Junior Academic Lab
 NAV SCI – Naval Science
 PE – PE/Health/Wt. Tr.
 PHYSICS – Physics
 PS – Photoshop
 PSYCH – Psychology
 SEN ACA LAB – Senior Academic Lab
 SOCI – Sociology
 SOP ACA LAB – Sophomore Academic Lab
 SPAN 1 – Spanish 1
 SPAN 2 – Spanish 2
 SPAN 3 – Spanish 3
 SPAN 4 – Spanish 4
 SPRT PSYCH – Sport Psychology
 STATS – Statistics
 Theology 1 – Old Testament
 Theology 2 – New Testament
 Theology 3 – Doctrine
 Theology 4 – Christian Ethics and Living
 US HIST – United States History
 W HIST – World History
 W LIT – World Literature
 YRBK/JRL – Yearbook/Journalism



Honors (H)

Classes marked Honors or “H” include all non-standard, non-AP courses with an A-F grading scale. The Honors grading scale is as follows:

Letter				
Grade	GPA	UGPA	Pass?	Calc?
A	5.00	4.00	Yes	Yes
B	4.00	3.00	Yes	Yes
C	3.00	2.00	Yes	Yes
D	2.00	1.00	Yes	Yes
I*	0.00	0.00	No	No
F	0.00	0.00	No	Yes

Number				
Grade	GPA	UGPA	Pass?	Calc?
90	5.00	4.00	Yes	Yes
80	4.00	3.00	Yes	Yes
70	3.00	2.00	Yes	Yes
60	2.00	1.00	Yes	Yes
0	0.00	0.00	No	Yes

*I = Incomplete

Classes marked Honors include:

H ADV M – Honors Advanced Math
H AG 2 – Honors Algebra 2
H AN PHY – Honors Anatomy & Physiology
H BIOL – Honors Biology
H CHEM – Honors Chemistry
H ECON – Honors Economics
H ENG – Honors English 100

H GEM – Honors Geometry
H GEO – Honors Geography
H PHYS – Honors Physics
H SP 1 – Honors Spanish 1
H SP 2 – Honors Spanish 2
H SP 3 – Honors Spanish 3
H W HI – Honors World History
H W LI – Honors World Literature



Advanced Placement (AP)

Classes marked Advanced Placement or “AP” include all non-standard, non-honors courses with an A-F grading scale. The Advanced Placement grading scale is as follows:

Letter				
Grade	GPA	UGPA	Pass?	Calc?
A	5.00	4.00	Yes	Yes
B	4.00	3.00	Yes	Yes
C	3.00	2.00	Yes	Yes
D	2.00	1.00	Yes	Yes
I*	0.00	0.00	No	No
F	0.00	0.00	No	Yes

Number				
Grade	GPA	UGPA	Pass?	Calc?
90	5.00	4.00	Yes	Yes
80	4.00	3.00	Yes	Yes
70	3.00	2.00	Yes	Yes
60	2.00	1.00	Yes	Yes
0	0.00	0.00	No	Yes

*I = Incomplete

Classes marked Advanced Placement include:

AP ART HIST – AP Art History

AP BIO – AP Biology

AP CAL AB – AP Calculus AB

AP CAL BC – AP Calculus BC

AP ENG LANG – AP English Language

AP ENG LIT – AP English Literature

AP GOV/ECON – AP Government / Economics

AP SPAN – AP Spanish Language & Culture

AP ST ART – AP Studio Art

AP US H – AP United States History



Special (SP)

Classes marked Special or “SP” include all non-standard, non-honors, non-AP courses with a CR grading scale. The Special grading scale is as follows:

Letter				
Grade	GPA	UGPA	Pass?	Calc?
CR*	0.00	0.00	Yes	No

*CR = Credit

IMPORTANT:
“SP” classes will not be
calculated on the Report
Card or Transcript.

Classes marked Special include:

ASB – Associate Student Body
PE/BB – PE/Baseball
PE/BBB – PE/Boys Basketball
PE/CHEER – PE/Cheer
PE/FB – PE/Football
PE/GBB – PE/Girls Basketball

PE/GLF – PE/Golf
PE/SB – PE/Softball
PE/SOC – PE/Soccer
PE/TR – PE/Track
PE/VB – PE/Volleyball
PE/WRST – PE/Wrestling



Audited (AU) Classes

Courses that have been retaken or audited will receive an “AU” on the Transcript. These classes will not be calculated into the Cum GPA and will list no credit since the class has been retaken. Auditing will be done manually to the Transcript and will not appear on the Report Cards. The Audited grading scale is as follows:

Letter				
Grade	GPA	UGPA	Pass?	Calc?
AU	0.00	0.00	Yes	No

Corequisite Courses

Students must be enrolled in both courses for the same school year. This will only apply to classes that have two different semester classes.

Courses that are Corequisites:

Sem 1		Sem 2
GOV - Government	and	ECON - Economics
PS – Photoshop	and	IND ARTS – Industrious Arts

Equivalents

Students may substitute a Standard course for an Honors or AP course of the same title. Students can only do so if they qualify with a B or higher in the previous class.

Courses that are Equivalents:

ADV MATH – Advanced Math	or	H ADV M – Honors Advanced Math
ALG 2 – Algebra 2	or	H AG 2 – Honors Algebra 2
ANAT PHYS – Anatomy & Physiology	or	H AN PHY – Honors Anatomy & Physiology
BIO – Biology	or	H BIOL – Honors Biology
CHEM – Chemistry	or	H CHEM – Honors Chemistry
ECON – Economics	or	H ECON – Honors Economics
ENG 100 – English 100	or	H ENG – Honors English 100
GEOM – Geometry	or	H GEM – Honors Geometry
GEOG – Geography	or	H GEO – Honors Geography
PHYSICS – Physics	or	H PHYS – Honors Physics
SPAN 1 – Spanish 1	or	H SP 1 – Honors Spanish 1
SPAN 2 – Spanish 2	or	H SP 2 – Honors Spanish 2
SPAN 3 – Spanish 3	or	H SP 3 – Honors Spanish 3
SPAN 4 – Spanish 4	or	AP SPAN – AP Spanish Language & Culture
W HIST – World History	or	H W HI – Honors World History
W LIT – World Literature	or	H W LI – Honors World Literature



Courses Available by Grade Level

Course List by Grade Level. Higher grade levels may be able to take lower level classes, but lower grade levels may not take certain higher-level classes unless approved by the Academic Counselor.

NOTE: Special Courses are not listed because they are available to all students at any grade level.

9th Grade Courses Available

ALG 1 – Algebra 1	H ENG – Honors English 100
ALG 2 – Algebra 2	H GEM – Honors Geometry
ART 1 – Art 1	H GEO – Honors Geography
ASL – American Sign Language (T)	H SP 1 – Honors Spanish 1
BIO – Biology	H SP 2 – Honors Spanish 2
CHOIR - Choir	IND ARTS – Industrious Arts
DRAMA - Drama	INS MUS – Instrumental Music
ENG 100 – English 100	NAV SCI – Naval Science
GEOG – Geography	PS - Photoshop
GEOM - Geometry	SPAN 1 – Spanish 1
H ALG 2 – Honors Algebra 2	SPAN 2 – Spanish 2
H BIOL – Honors Biology	Theology 1 – Old Testament
	YRBK/JRL – Yearbook/Journalism

10th Grade Course Available

ADV DRAM – Advanced Drama	H SP 3 – Honors Spanish 3
ADV MATH – Advanced Math	H W HIS – Honors World History
ADV MUS – Advanced Music	H W LIT – Honors World Literature
ART 1 – Art 1	IND ARTS – Industrious Arts
ART 2 – Art 2	INS MUS – Instrumental Music
ASL – American Sign Language	INT ROB – Introduction to Robotics
BIO – Biology	NAV SCI – Naval Science
COMP PRG – Computer Programming	PHYSICS – Physics
CHEM – Chemistry	PS – Photoshop
CHOIR – Choir	SOCI – Sociology
CRE WRIT – Creative Writing	SPAN 1 – Spanish 1
DRAMA – Drama	SPAN 2 – Spanish 2
GEOM - Geometry	SPAN 3 – Spanish 3
H ADV M – Honors Advanced Math	SPRT PSYCH – Sports Psychology
H AG 2 – Honors Algebra 2	THEO 1 – Old Testament
H BIOL – Honors Biology	THEO 2 – New Testament
H CHEM – Honors Chemistry	W HIS – World History
H GEM – Honors Geometry	W LIT – World Literature
H PHYS – Honors Physics	YRBK/JRL – Yearbook/Journalism
H SP 1 – Honors Spanish 1	
H SP 2 – Honors Spanish 2	



11th Grade Courses Available

ADV DRAM – Advanced Drama
ADV MATH – Advanced Math
ADV MUS – Advanced Music
ALG 2 – Algebra 2
AM LIT – American Literature
ANAT PHYS – Anatomy & Physiology
AP ART HIST – AP Art History
AP BIO – AP Biology
AP CALC AB – AP Calculus AB
AP CALC BC – AP Calculus BC
AP ENG LANG – AP English Language
AP ENG LIT – Ap English Literature
AP SPAN – AP Spanish
AP ST ART – AP Studio Art
AP US H – AP United States History
AP ST ART – AP Studio Art
ART 1 – Art 1
ART 2 – Art 2
ASL – American Sign Language
COMP PRG – Computer Programming
CHEM – Chemistry
CHOIR – Choir
CRE WRIT – Creative Writing
DRAMA – Drama
GEOM - Geometry
H ADV M – Honors Advanced Math
H AG 2 – Honors Algebra 2
H AN PHY – Honors Anatomy & Physiology
H BIOL – Honors Biology
H CHEM – Honors Chemistry
H GEM – Honors Geometry
H PHYS – Honors Physics
H SP 1 – Honors Spanish 1
H SP 2 – Honors Spanish 2
H SP 3 – Honors Spanish 3
H W HIS – Honors World History
H W LIT – Honors World Literature
IND ARTS – Industrious Arts
INS MUS – Instrumental Music
INT ROB – Introduction to Robotics
NAV SCI – Naval Science
PHYSICS – Physics
PS – Photoshop
PSYCH - Psychology
SOCIO – Sociology
SPAN 1 – Spanish 1
SPAN 2 – Spanish 2
SPAN 3 – Spanish 3
SPAN 4 – Spanish 4
SPRT PSYCH – Sports Psychology
STATS - Statistics
THEO 1 – Old Testament
THEO 2 – New Testament
THEO 3 - Doctrine
W HIS – World History
W LIT – World Literature
YRBK/JRL – Yearbook/Journalism

12th Grade Courses Available

ADV DRAM – Advanced Drama
ADV MATH – Advanced Math
ADV MUS – Advanced Music
ALG 2 – Algebra 2
AM LIT – American Literature
ANAT PHYS – Anatomy & Physiology
AP ART HIST – AP Art History
AP BIO – AP Biology
AP CALC AB – AP Calculus AB
AP CALC BC – AP Calculus BC
H AN PHY – Honors Anatomy & Physiology
H BIOL – Honors Biology
H CHEM – Honors Chemistry
H ECON – Honors Economics
H GEM – Honors Geometry
H PHYS – Honors Physics
H SP 1 – Honors Spanish 1
H SP 2 – Honors Spanish 2
H SP 3 – Honors Spanish 3
H W HIS – Honors World History



AP ENG LANG – AP English Language	H W LIT – Honors World Literature
AP ENG LIT – Ap English Literature	IND ARTS – Industrious Arts
AP GOV/ECON – AP Government/Economics	INS MUS – Instrumental Music
AP SPAN – AP Spanish	INT ROB – Introduction to Robotics
AP ST ART – AP Studio Art	NAV SCI – Naval Science
AP US H – AP United States History	PHYSICS – Physics
AP ST ART – AP Studio Art	PS – Photoshop
ART 1 – Art 1	PSYCH - Psychology
ART 2 – Art 2	SOCI – Sociology
ASL – American Sign Language	SPAN 1 – Spanish 1
BRIT LIT – British Literature	SPAN 2 – Spanish 2
COMP PRG – Computer Programming	SPAN 3 – Spanish 3
CHEM – Chemistry	SPAN 4 – Spanish 4
CHOIR – Choir	SPRT PSYCH – Sports Psychology
CRE WRIT – Creative Writing	STATS - Statistics
DRAMA – Drama	THEO 1 – Old Testament
ECON - Economics	THEO 2 – New Testament
GEOM – Geometry	THEO 3 – Doctrine
GOV - Government	THEO 4 – Christian Ethics and Living
H ADV M – Honors Advanced Math	W HIS – World History
H AG 2 – Honors Algebra 2	W LIT – World Literature
	YRBK/JRL – Yearbook/Journalism